

Bonafide Certificate

Date: _/_/

Name of Applicant:

Roll No.

To,
Office of,
Head of Department/Faculty Advisor
University of XXX XXX
Address:

Sub: Application in Request of Bonafide Certificate

Sir/Ma'am,

This is in request for a Bonafide Certificate to be issued in favour of me,
[Name of Applicant] studying in Semester _____ of _____ <Course> _____
as I have been ____ <reason> _____.

I would appreciate your prompt assistance in issuing this certificate.

Thanking You

{Signature}

{Name of Applicant}

{Relevant Details, if applicable}