

# MBA Fresher Resume Template

Here is a template to follow when drafting your own MBA fresher resume:

[Name]

[MBA status]

[Residential address]

[Phone number]

[Email address]

Professional Summary:

[Description of credentials]

[Explanation of abilities and previous accomplishments]

[Statement of your purpose that is also beneficial to the employer]

Education

[Master of Business Administration] | [Concentration, if applicable]

[Honors or achievements, if applicable]

[School name] | [City, state]

[Dates of attendance]

[Undergraduate degree] | [Major]

[Honors or achievements, if applicable]

[School name] | [City, state]

[Dates of attendance]

Courses

- [Course]
- [Course]
- [Course]
- [Course]
- [Course]

Skills

- [Skills]
- [Skills]
- [Skills]
- [Skills]
- [Skills]

Professional history, if applicable

[Position]

[Employer name] | [City, state]

[Dates of involvement]

- [Duty]
- [Duty]
- [Duty]

Activities

[Activity 1] | [Role]

[Dates of involvement]

- [Details of involvement]
- [Details of involvement]

[Activity 2] | [Role]

[Dates of involvement]

- [Details of involvement]
- [Details of involvement]